

Switch Smart

*Life is Better on
Main Street!*



Locations

Kingwood Drive Office

1102 Kingwood Drive Ste 101
Kingwood, TX 77339
Phone 281-359-8500
Fax 281-359-8530

Highway 59 Office

23970 US Hwy 59 North
Kingwood, TX 77339
Phone 281-348-2050
Fax 281-348-2074

Cleveland Office

908 E Houston Street
Cleveland, TX 77327
Phone 281-593-1765
Fax 281-593-1307

Eagle Springs Office

5444 Atascocita Road Ste 100
Humble, TX 77346
Phone 281-348-0360
Fax 281-812-4737

Main Street Bank is proud to offer friendly service and our Switch Smart kit that will assist you in transition. Follow these steps to make the **SWITCH** today.

Stop using your old account once establishing a new account with Main Street Bank

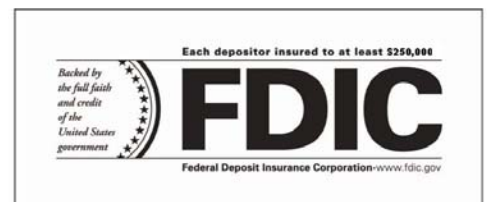
Wait 1-2 months for checks to clear

Inform your employer about your Direct Deposit change request using the enclosed Simple Switch Payroll Direct Deposit Form. Directions for completing the form are Included

Transfer automatic payments and/or withdrawals to your new Main Street Bank account. Don't forget to pay your bills on-line with Main Street Bank's Bill Pay. Both forms are included to walk you through the process

Close that old account using the Simple Switch Account Closure Form to notify your previous bank

Happy Banking because... *Life is Better on Main Street!*



New Account Checklist

Use this checklist to help you remember which direct deposits and automatic payments you can now schedule with your new Main Street Bank account.

Direct Deposits, Payroll & Government Checks

- Payroll
- Retirement Plans
- Other _____
- Investments
- Social Security

Automatic Payments

- Home Mortgage/Rent
- Auto Loans
- Home Equity Loans
- Student Loans
- Health Insurance
- Life Insurance
- Car Insurance
- Credit Cards
- Water Company
- Other _____
- Gas & Electric
- Cable / Satellite TV
- Online Services
- Telephone
- Cell Phone
- Club Memberships
- Investments & Annuities
- Charitable Contributions
- Subscriptions

Direct Deposit Authorization Form

PERSONAL INFORMATION

First Name Last Name

Street Address

City State Zip

Home Phone Cell Phone

Social Security number

Dear Employer:
Please transfer my direct deposit information to the new account information listed below.

NEW ACCOUNT INFORMATION

Main Street Bank

Name on Account

New Routing Number

New Account Number

Account Type (check one) Checking or Savings

Amount _____ % of Net Pay - or - \$ _____

Signature Date

Use this form to notify any company making automatic deposits into your current checking and/or savings account. For payroll deposits, take this form to your Human Resources Department.

Automatic Deposits for Social Security Benefits please call 800-722-1231.

Automatic Deposits for the Department of Veterans Affairs please call 877-838-2778.

You may also complete the Treasury Department Standard Form 1199a to request an automatic deposit change for Social Security or other government payments



P.O. Box 5799
Kingwood, Texas 77325
Contact a location near you

Payment Switch Form

To:

Company Name

Company Address

City State Zip Code

From:

Name

Address

City State Zip Code

ID Number or Department

Please redirect my:

Automatic payment Automatic Deposit

To my new Main Street Bank checking account effective:

Immediately OR Beginning ___/___/___
Mo Day Yr

Name on Account

Account Number Routing Number

Social Security or Tax ID number

SIGNATURE

DATE

Complete this form for each automatic payment you have. Then mail the form to the appropriate company for processing your automatic payment.

Reminder

A separate form for each request must be completed. Make additional copies, if necessary.



P.O. Box 5799
Kingwood, Texas 77325
Contact a location near you

Bill Pay Worksheet

You may use this payment worksheet to help identify all of the payees that you would like to enter into Main Street Bank's convenient online Bill Pay service.

Payee	Address	City	State
Account Number	Account Description	Phone Number	Zip Code

Payee	Address	City	State
Account Number	Account Description	Phone Number	Zip Code

Payee	Address	City	State
Account Number	Account Description	Phone Number	Zip Code

Payee	Address	City	State
Account Number	Account Description	Phone Number	Zip Code

Payee	Address	City	State
Account Number	Account Description	Phone Number	Zip Code

Payee	Address	City	State
Account Number	Account Description	Phone Number	Zip Code

Account Closure Form

To:

Bank

Account Holder(s)

Account Number

Account type

Social Security Number

Please close my account and: (Check the appropriate boxes:)

- No disbursement of funds is necessary because: (select one)
- I taken the balance of my account to zero.
 - I have deposited a check into my new account for the remaining account balance.
- Send me a check for the remaining balance of my account payable to:

Name

Address

Phone Number

City

State

Zip Code

Thank you for your assistance.
Sincerely,

Customer signature

Date

Joint account holder signature (if applicable)

Date

Prior to closing, allow 1-2 months for all checks to clear and all automatic transactions to be setup with your new Main Street Bank account.

Complete this form and mail it to your previous bank. This will help ensure your old bank account is closed and all funds are transferred to your new Main Street Bank account.

Reminder

A separate form for each account type must be completed.



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